

How to Be a Great Presenter

Are you able to give a good presentation when asked by your supervisor to give one?

Are you able to give a presentation to your colleagues or customers without being terrified of the questions they are going to ask you, or their comments on your presentation?



If your answer is “no” to both questions, you need to improve your presentation and public speaking skills.

In business, the ability to communicate effectively, to present ideas, encourage, influence and entertain, is one of the most powerful abilities you can have.

With good communication skills, you will have a distinct advantage in management, marketing, sales, winning new businesses, and even getting the best jobs.

The amazing thing about presentation skills is that most people have some skill level in this area. All you need is some practice and you can be a great speaker.

Our presentation skills coaching sessions focus on the four main elements of a great presentation:

- Create a great story
- Develop effective presentation materials to support the story
- Deliver a presentation with impact
- Manage the question-and-answer session

Through coaching and practice, you will learn how to create a good presentation and how to deliver it with impact.

Benefits

By the end of the coaching sessions, you will be able to:

- Create a story that will meet the objectives of your presentation
- Prepare presentation materials and slides that will support your story and wow the audience
- Deliver presentations that will engage the audience and move them to action
- Manage the question-and-answer session more effectively and move the audience to your objectives

Who should attend

Managers, executives and business professionals who give presentations and want to fine-tune their presentation materials and practice their delivery for coming presentations.

Coaching sessions

Sessions:

- Session 1: Create a story that will meet your presentation objectives
- Session 2: Develop supporting presentation materials
- Session 3: Deliver a winning presentation
- Session 4: Manage the question-and-answer session

AWS workshops

AWS workshops will help you become more productive at work. You will learn proven techniques that will help you solve problems faster, be more creative, and think more effectively.

Some of our clients

American International Assurance, Berjaya Group, Central Provident Fund Board, DBS Bank, Glaxo Smith Kline, Housing and Development Board, Inland Revenue Authority of Singapore, Infineon Technologies, Keppel Shipyard, Land Transport Authority, Micron Semiconductors, National University of Singapore, Singapore Airlines, Singapore Technologies and ST Aerospace.

What our clients say about our workshops

“Improved my productivity immensely.” *Manager, Berjaya Group*

“They should have taught me this long ago.” *Operations Manager, Port of Singapore Authority*

“This is one course I can use immediately. Can’t wait to try out the techniques.” *Manager, MINDEF*

“I’ve never been so interested in all the courses I’ve attended.” *Vice President, DBS Bank*

“The instructor was excellent.” *Assistant Vice-President, DBS Bank*

“One of the finest courses I have ever attended.” *Manager, Singapore Airlines*

Coach and Trainer

Wong Peng Wai is a corporate trainer and coach and has more than 20 years of training experience. Peng Wai has conducted more than 1,000 workshops on mind mapping, presentation skills and systems thinking in Singapore, Kuala Lumpur, Jakarta and Hong Kong.

With a M.B.A. and a B.Eng., Peng Wai is also a presentation skills coach, a certified systems thinking instructor, and a member of the American Society for Training and Development.

For more information, contact AWS PTE LTD • www.aws.com.sg • Email: info@aws.com.sg

Presentation Skills Coaching Registration Form

Coaching: How to Be a Great Presenter

Please fill in the form below to register your interest in attending the Presentation Skills Coaching sessions. Once we receive your form, we will contact you to discuss the coaching arrangement and the areas you are interested in.

Name: _____

Company Name: _____

Address: _____

Email: _____ Tel: _____

To register for the workshop, please fill in the Registration Form and mail it to us at info@aws.com.sg.

AWS PTE LTD/AWS TRAINING reserves the right to cancel a workshop or coaching session due to insufficient enrolment or unforeseen circumstances.